



Deliverable Acceptance

Deliverable Name:	Member Web Portal Navigational Manual
Deliverable Description:	
Ref#	n/a
Date Due:	N/A
Date Delivered:	10/18/2010
Acceptance Type:	<input type="checkbox"/> State Review Required (For Work Products Only) <input checked="" type="checkbox"/> State Review and Acceptance Required (For Deliverables Only)
Acceptance Timeframe:	
Delivery Format:	<input checked="" type="checkbox"/> Electronic <input checked="" type="checkbox"/> Hard Copy <input type="checkbox"/> Other CDs
Compensable:	X Yes No
Vendor Contact:	Cheryl Collier
Comments:	DCH is approving this manual as of the date indicated on this form. If any changes are needed due to additional work done on the system or changes made in the future, then HP is responsible for updating the manual and resubmitting to DCH.

For MMIS Contract Administration Use Only:

Reviewer Approval

The deliverable identified above:

Date: 10/18/10

Has entered the State acceptance process. ☒ Yes ☐ No

Explanation:

**Reviewers and
Approval:**

Jackie Koffi

Signature

Date

Vivian de la Gandara

Date Received

10/18/2010

**Comments from
Reviewers:**

See attached.

**Is deliverable ready for
final sign-off**

☒ Yes ☐ No

Signature:

Kenneth Darter

Date

Brad Cohen

Date

For MMIS Contract Administration Use Only:

Project Governance Approval

Final Approval:

Vince Harris

Jerry Dubberly

- ☐ I approve of this deliverable and have no further questions or comments.
- ☐ I conditionally approve this deliverable contingent upon the attached comments.
- ☐ I disapprove of this deliverable for the following reasons (see attached comments).

Signature:

Vince Harris

Date

Jerry Dubberly

Date

Perry Sims

Date

Field Explanations

Deliverable Name: Most common name the deliverable is known as, followed by the vendor who has produced it.

Deliverable Description: Free form entry that further clarifies which deliverable.

Reference Number: Specific reference number that is stated in the applicable contract, as well as the specific contract description.

Date Due: Present baseline date, the deliverable is due.

Date Delivered: The date the vendor delivered the deliverable to the MMIS PMO office.

Delivery Format: If the format is 'other', state what the format is.

Compensable: If the answer is 'yes', state the amount.

Vendor Contact: enter the person the vendor wants any questions to go to.

Deliverable Acknowledgement: The date the DCH receives the deliverable. If it has not been acknowledged as entering the system, an explanation must be provided.

Reviewers: Those DCH stakeholders determined by the Project Director as necessary to review the deliverable.

Approver: This field will normally be Sonny Munter. Sonny may for whatever reason, delegate this role. This person must be a DCH employee and have appropriate authority to approve.

Project Director Approval: The project director has been delegated the authority to determine who the reviewers are and upon their recommendation either recommend approval or disapprove.

Signature: This is the official approval of the person whose name is identified in the approver field.